

THE RIGHT TO INFORMATION ACT, 2005

INFORMATION HAND BOOK

**A P FOREST DEVELOPMENT CORPORATION
LIMITED Head Office: III FLOOR, UNI BUILDING,
AC GUARDS, HYDERABAD -500004**

Chapter 1

Introduction

1.1 Background

The prime object of this hand book is to provide for citizens to secure to access to information.

1.2 Objective /Purpose:

- i) To maintain transparency on the activities of the Organization.
- ii) To provide requisite information to the public in the matters of public interest.

1.3 Intended users of the handbook

- i) All the Industries/Public who purchase Eucalyptus, Bamboo and other miscellaneous wood from the Corporation.
- ii) All the Coffee Traders/Merchants who purchase Coffee Seed and Cashew usufruct.
- iii) All the general public and Departments/Institutions who purchase Eucalyptus Clonal seedlings.
- iv) All the general public who wants to avail the facilities available in Eco- tourism projects taken up by the Corporation
- v) All the Institutions/Departments, who wants to avail the consultancy services of the Corporation.

1.4 Definitions of key terms

- Corporation means “A.P. Forest Development Corporation Limited:
- VC&MD means “Vice Chairman & Managing Director”
- CGM means “Chief General Manager”
- RM means “Regional Manager”
- Director means “Director Eco-Tourism, APFDC”
- GM means “General Manager”
- DM means “Divisional Manager”
- AD means “Assistant Director, Eco Tourism”

- Forest means “Reserve Forest areas taken on lease from Forest Department, Government means “Govt. of A.P.”
- Budget means” Budget of the Corporation”.

1.5 Organisation of Information

The information on various aspects of the organization is described in the Chapters from 2 to 18.

1.6 Getting additional information

The Corporation is managing Website “www.apfdc.apts.ap.gov.in”. Brochures are printed and are made available to the public from time to time, besides information through print and electronic media.

1.7 Names & Addresses of key contact points.

- | | |
|--|--------------------------|
| a. Special Chief Secretary to Government,
EF S & T Department, A.P.Secretariat, | At Government level. |
| b. VC&MD, APFDC, Hyderabad. | At Head Office level. |
| c. Regional Manager, APFDC | At Regional office level |
| d. Divisional Manager, APFDC | At Divisional level |

Chapter 2
Organization, Functions and Duties
(Section 4 (1) (b) (i))

Sl.No.	Name of the organization	Address	Functions	Duties
1.	Andhra Pradesh Forest Development Corporation Ltd	UNI Building, 3 rd Floor, A.C.Guards, Hyderabad- 500 004. Andhra Pradesh.	<ol style="list-style-type: none"> 1) Identify suitable areas for Plantations and raising quick-growing species viz., Eucalyptus, Bamboo. 2).Management of high value plantation crops like Coffee, Cashew and Pepper 3) Harvesting and conversion of Eucalyptus plantations. 4) Marketing of various types of wood and horticultural produce. 5) Extending consultancy services. 	As described in previous column.

Chapter 3
Powers and Duties of Officers and Employees.
Section 4(1)(b)(ii).

Sl. No	Name of the Officer	Designation	Duties allotted	Powers
1.	Sri C. Siva Sankara Reddy, IFS,	VC&MD	Chief Executive of the Corporation and to achieve the objectives and goals set for the organization	Vested with both executive and financial powers as delegated by the Board of Directors of APFDC from time to time.
2.	Sri S.K. Dayalan	Financial Controller	To look after the Financial and secretarial matters of the organization.	Drawing and Disbursing Officer for Corporate office.

Chapter 4
Procedure followed in Decision-making Process
(Section 4(1)
(b)(iii)

4.1. The Corporation has three-tier administration. The Division is the unit of administration and the Divisional Units are under the supervision and administrative control of the Regional Manager. The Divisions and Regions are under the overall supervision and administrative control of Vice Chairman & Managing Director.

Activity	Description	Decision-making process	Designation of final decision-making authority.
Goal-setting and Planning	The annual targets for regeneration and harvesting works	VC&MD	Board
Budgeting	Consolidated budgeted estimates of the Region to the Corporate Office	VC&MD	Board
Formulation of programmes, schemes and Projects	The Schemes/ Projects are prepared at Corporate Office	VC&MD	Board
Recruitment/hiring of personnel	Assessment of personnel for recruitment/hiring is made at Corporate Office.	VC&MD	Board
Release of funds	Consolidated funds requirement for the Region for the month is obtained from the Regional Manager.	After due examination, funds will be released to the Region for the month.	VC&MD
Implementation/delivery of service/utilization of funds	Divisional Manager will utilize the funds for execution of works	The Regional Managers releases the required funds to the Divisions	VC&MD

Activity	Description	Decision-making process	Designation of final decision-making authority.
Monitoring and evaluation	Plantation Manager executes the works	DM / AD	RM / GM
Gathering feedback from public	Not applicable		
Undertaking Improvements	New technologies in regeneration, introduction of new species etc	RM / GM	MD

4.2. Organizational chart depicting flow of authority, supervision and accountability is appended.

4.3. Not applicable.

Chapter 5
Norms set for the Discharge of Functions
(Section
4(1)(b)(iv)

5.1. Norms/Standards for discharge of its functions/delivery of services.

Sl.No.	Function/Service	Norms/Standards of performance set	Time frame	Reference document prescribing the norms (Citizen's charter, Service charter etc)

Since the APFDC, being a commercial organization, the activities are confined to raising and maintenance of plantations in Reserve Forest areas and marketing of forest produce. The Corporation is not a service organization. If any grievances are received, they are being attended to.

Chapter 6
Rules, Regulations, Instructions, Manual and Records for
Discharging functions. Section 4(1)(b)(v) & (vi).

- 6.1. List and gist of rules, regulations, instructions, manuals and records used by the employees for discharging functions.

Sl.No.	Description	Gist of contents	Price of the Publication, if priced.
1.	A.P.F.D.C. Staff Regulations-1975	Governing the service Conditions and disciplinary rules in case of the employees.	Not for sale
2.	Circular Instructions	Technical instructions on various issues relating to regeneration and maintenance of plantations, marketing, accounts etc.	Not for sale
3.	Accounts Manual	Accounting procedures	Not for sale
4.	Records	Not applicable	Not applicable
5.	Publications	Nil	NIL

Chapter 7
Categories of documents held by the Public Authority under its control
Section 4(1)(b) v (i)

7.1 Information about the official documents by the public authority.

Sl.No.	Category of Document	Title of the document	Designation and address of the custodian.
The Corporation does not have any records/documents relating to matters of public interest.			

Chapter 8
Arrangement for Consultation with, or Representation by, the Members
of the Public in relation to the Formulation of Policy or Implementation
thereof
(Section 4(1)(b)(viii))

8.1 Consultation/participation of public or its representatives for formulation and implementation of Policies.

Sl.No.	Function/service	Arrangements for consultation with or representation of public in relations with policy formulation	Arrangements for consultation with or representation of public in relations with policy implementation

Being a commercial organization, the policies are formulated and approved by the Board of Directors.

Chapter 9
Boards, Councils, Committees and other Bodies constituted as part of
Public Authority
Section 4(1)(b)v(iii)

9.1. Information on Board of APFDC Ltd

Name of Board	Composition	Powers & Functions	Whether its Meetings open to Public/Minutes of its Meetings accessible for public.
Board of APFDC Ltd (appointed by Government of AP)	Chairman 1	To occupy the Chair and conduct the proceedings in the Board Meeting	Not open to public
	VC&MD 1	Chief Executive of the Company and implement the policies as decided by the Government and Board of Directors including day to day affairs of the Corporation	
	GOI nominee 1	To attend the Board Meeting and to decide the policies of the Corporation.	
	Nominees from: EFS&T Dept 1		
	Finance Dept 1 Forest Dept 1		
	Non-official Directors 6		
	Total 12		

Chapter 10
Directory of Officers and Employees
[Section 4(1)(b)(ix)]

S. No	Name of Office / administrative Unit	Name, Designation & Address of Officer / Employee	Telephone & Fax Office Tel: Residence Tel: Fax:	E-mail
1.	Andhra Pradesh Forest Development Corporation Limited / Head Office	Sri C. Siva Sankara Reddy, I.F.S., Vice Chairman and Managing Director, 10-1-1200, III Floor, UNI Building, A.C. Guards, Hyderabad – 500 004.	Office : 040-23392652 Res : 040-23554411 Fax : 040-23320032	
2.	-do-	Sri D. Sudhakar, IFS, Chief General Manager and Vigilance Officer, 10-1-1200, III Floor, UNI Building, A.C. Guards, Hyderabad – 500 004.	Office : 040-23392776 040-23323344 Res: 040-20050445 Fax: 040-23320032	
3.	Regional Office, Hyderabad	Sri A.A. Rama Rao Chowdhary, IFS Regional Manager, 10-1-1200, III Floor, UNI Building, A.C. Guards, Hyderabad – 500 004.	Office : 040-23391851 Res: 040-23397868 Fax: 040-23370474	
4.	Ranga Reddy Division	A. Ravinder Reddy, Divisional Manager, 2 nd Floor H.No.10-3-304 Anil Chambers, Humayun Nagar Hyderabad- 500 028.	Office : 040-23535188 Res: 040-24025795	
5.	Medak Division	Sri A. Ramesh Babu, Divisional Manager, Plot No.B-1, Ground Floor, Sri Malani Housing Society, Tad Bund, Secunderabad-500 009.	Office : 040-27752138 Res: 040-27860292	
6.	Warangal Division	Sri B. Motilal, Divisional Manager, H.No.2-5-819, KLN Reddy Colony, Subedari, Hanamakonda. Warangal Dist.-506 001.	Office : 0870-2546543 Res: 0870-2432257	
7.	Kagaznagar Division	Sri K. Mallikarjuna Rao, Divisional Manager, A.P. Forest Development Corpn.Ltd., Kagaznagar.	Office : 08738-238156 Res: 08738-238136	

8.	Regional Office, Nellore	Sri B.K. Singh, IFS, Regional Manager, Pinakini Vana Vihar, Forest Complex, Opp. to Nippo Factory, A.K. Nagar, Nellore-524 001.	Office : 0861-2326407 Res: 0861-2326044 Fax : 0861-2313069	
9.	Nellore Division	Sri S. Gani Basha, Divisional Manager, Pinakini Vana Vihar, Forest Complex, Opp. to Nippo Factory, A.K.Nagar, Nellore-524 001.	Office : 0861-2327109 Res: 0861-2328351	
10.	Kavali (South) Division	Sri L. Raghunadha Rao, Divisional Manager, APFDC Building Complex, Janathapeta, Kavali – 524 002. Nellore Dist.	Office : 08626-243724 Res: 08626-243863	
11.	Kavali (North) Division	Sri T. Ramakrishna, Divisional Manager, APFDC Building Complex, Janathapeta, Kavali – 524 002. Nellore Dist.	Office : 08626-243724 Res:	
12.	Naidupeta Division	Sri K. Narasimha Rao, Divisional Manager, Arumugam Road, Baripeta, Opp.to ALGM High School, Naidupeta – 524 126 Nellore Dist.	Office : 08623-248376 Res: 08623-248747	
13.	Satyavedu Division	Sri B. Sreenivasa Rao, Divisional Manager, Satyavedu – 517 588 Chittoor Dist.	Office : 08576-226742 Res: 08576-226840	
14.	Regional Office, Rajahmundry.	Sri M Prudhvi Raju, IFS, Regional Manager, Opp. to Govt. Arts College, Nehru Nagar, Rajahmundry – 533 103.	Office : 0883-2475791 Res: 0883-2462748 Fax: 0883-2443989	
15.	Rajahmundry Division	Sri K. Samson, Divisional Manager, H.No.80-27-12, Thota Ramudu Nagar, Near Bible Place, AVR Road, Rajahmundry-533 103. East Godavari Dist.	Office : 0883-2467468 Res: 0883-2461008	
16.	Eluru Division	Sri I. Sathish, Divisional Manager, D.No.8-84, Opp. Lunani Building, Shathavahana Nagar, Sanivarapu Peta, Eluru – 534 002. West	Office : 08812-250289 Res: 08812-234101	

17.	Paloncha Divn.	Sri V. Swamy Naidu, Divisional Manager, Paloncha Division, Lakshmidvipalli, Kothagudem – 507 106. Khammam Dist.	Office : 08744-242271 Res: 08744-242892	
18.	Kothagudem Division	Sri B.A.B. Prasad, Divisional Manager, Kothagudem Division, Lakshmidvipalli, Kothagudem – 507 106. Khammam Dist.	Office : 08744-242240 Res: 08744-242684	
19.	Sathupalli Division	Sri K. Saraswathi Rao, Divisional Manager, Sathupalli Division, APFDC Ltd. Complex, Near R&B Guest House Sathupalli - 507 303	Office : 08761-282533 Res: 08761-282593	
20	Jangareddi-gudem.	Division newly formed.		
21.	Visakhapatnam Region	Sri A.N. Gurumurthy, General Manager, Plot No. H.I.G. 29, Sector -1, H. 1-54-10/1, MVP Colony Visakhapatnam – 533103.	Office : 0891-2539397 Res: 0891-2717250 Fax: 0891-2713396	
22.	Visakhapatnam Division	SriG. Prabhakar, Divisional Manager, Plot No. H.I.G. 29, Sector -1, H. 1-54-10/1, MVP Colony Visakhapatnam – 533103.	Office : 0891-2539397 Res: Fax: 0891-2713396	
23.	Coffee Curing Works, Narsipatnam	Sri P. Vaikunda Rao, Divisional Manager, Coffee Curing Works, Narsipatnam – 531 116. Visakhapatnam Dist.	Office : 08932-235091 Res: 08932-236271	
24.	Chinthapalli (North) Divn.	Sri S. Maheswara Rao, Divisional Manager, Coffee Plantation Project, Chinthapalli – 531 111 Visakhapatnam Dist.	Office : 08937-238282 Res: 08937-238283	

25.	Chinthapalli (South) Divn.	Sri G. Padma Rao, Divisional Manager I/c, Coffee Plantation Project, Chinthapalli – 531 111 Visakhapatnam Dist.	Office : 08937-238225 Res: 08937-238256	
26.	R.V.Nagar (East) Division	Sri B. Lakshmana Rao Divisional Manager, Coffee Plantation Project, Raghavendranagar – 531 133 Visakhapatnam Dist.	Office : 08937-238811 Res: 08937-238821	
27.	R.V. Nagar (West) Division	Sri D.P.S. Raju, Divisional Manager, Coffee Plantation Project, Raghavendranagar – 531 133 Visakhapatnam Dist.	Office : 08937-238825 Res: 08937-238823	
28.	Paderu Division	Sri P.Ch.R.N.V. Prasad, Divisional Manager, Coffee Plantation Project, Besides Govt Ashram Girls High School, G. Madugula Road, Paderu – 530 024. Visakhapatnam Dist.	Office : 08935-250234 Res: 08935-247024	
29	Office of the Director, Eco-Tourism, Hyderabad.	Sri K. N. Benarji, IFS, Director, Eco-Tourism, 10-1-1200, II Floor, UNI Building, A.C.Guards, Hyderabad – 500 004.	Office : 040-23372977 Res: 040-27791315 Fax: 040-23320032	
30.	Office of the Asst. Director (Operations), Hyderabad.	Sri, G. Prabhakar Rao, Assistant Director, Eco-Tourism Division, 10-1-1200, II Floor, UNI Building, A.C.Guards, Hyderabad – 500 004.	Office : 040-23326420 Res: 040-23226222	
31.	Kadapa Division	Dr. T. Ramakrishna, Divisional Manager, Forest Complex, Maruthi Nagar, Kadapa.	Office : 08562-258627	

Chapter 11
Monthly Remuneration received by Officers and Employees,
including the system of compensation as provided in Regulations.
Section 4(1)(b)(x)

11.1. Information on remuneration and compensation structure for Officers and employees in the following format.

Sl.No.	Designation/ No. of posts	Monthly Remuneration- for the cadre Rs.	System of compensation to determine remuneration as given in regulation.
1.	VC&MD (1)	75500-80000	Central Govt. Pay Scales (AIS Officers)
2.	CGM (1)	67000-79000	
3.	RM's / Director (4)	37400-67000; GP 10000	
4.	G.MS(3)	29200-53060	As per the Pay Scales approved by the Govt. of AP from time to time. Monthly emoluments consist of Pay in the Pay Scale, DA, HRA, CCA and other allowances as per normal procedure.
	F.C. (1)	25600-50560	
5.	Dy FC (1)	21820-48160	
	DMs(21)	20680-46960	
6.	AOs (9)	19050-45850	
7.	APO(2)	18030-43630	
8.	Sr. Accountants (22)	13660-38570	
9.	Programmer (1)	16150-42590	
	P.A. / Special Asst / HDM (22)	15280-40510	
10.	Sr. Assts / Sr Stenos / Sr DM(22)	12910-36700	
11	Jr Accountants / Jr Assistants / Jr Stenos (20)	10900-31550	
	Typist / TOCR (2)	8440-24950	
12.	Dispatch Clerk (6)	7960-23650	
13.	Plantation Mangers/ AEM (86)	15280-40510	
14.	Dy. PMs / Supervisors (77)	13660-38570	
15.	APM / Fieldmen (88)	10020-29200	
16.	Fieldman Gr.I (21)	7960-23650	
17.	Fieldman Gr- II (22)	6700-20110	
18.	Drivers (38) (Grouped)	9200-23650	
19.	Office Subordinates/ Watchmen (54)	6700-20110	
20.	Lorry Cleaners (2)	6700-20110	

Chapter12
Budget Allocated to Each Agency including Plans etc
Section 4(1)(b)(xi)

12.1 Information about the details of Plans, programmes and schemes undertaken

Agency	Budget Heads	Proposed Expenditure – Rs. in Lakhs (2010-11)	Expected Outcome/ Revenue – Rs. in Lakhs (2010-11)	Report on Disbursements made
APFDC	1) Capital Expenses	66.13		Not connected with Public
	2) Regeneration and Harvesting :			
	Coffee	853.08	1402.87	
	Cashew	56.38	238.88	
	Eucalyptus	2783.9	5561.83	
	Bamboo	167.71	509.33	
	Teak	3.13	--	
	Eco- Tourism	20.73	--	
	Vanaspathi Van (Medicinal Plants & Others)	40.24	--	
	Other Revenue (Pepper)	--	750.48	
	3) Production Overheads	116.90	--	
	4) Salaries and other overheads	4054.92	--	
Total		8163.17	8463.39	

12.2. Information on the budget allocated for different activities under different programmes/schemes/Projects etc

Rs. in lakhs

Agency	Programme/ Scheme	Approved Budget (Rev) Last year (2009-10)	Amount Spent last Year (2009-10)	Approved Budget Current Year (2010-11)	Budge Released current Year upto Dec 2010
APFDC	1) Capital Expenses	117.74	103.79	66.13	22.62
	2) Regeneration and Harvesting				
	Coffee	685.02	618.36	853.08	545.09
	Cashew	75.11	47.30	56.38	30.28
	Eucalyptus	2754.2	2660.22	2783.9	1801.38
	Bamboo	292.74	154.08	167.71	57.44
	Teak	0.07	-	3.13	0.02
	Eco- Tourism	118.88	51.49	20.73	11.74
	Vanaspathi Van (Medicinal Plants)	26.99	5.97	40.24	34.72
	3) Production Overheads	115.33	110.41	116.90	77.68
	4) Salaries and overheads	3249.16	2908.09	4054.92	2321.59
	Total				

Note: There is no budgetary support from Govt. of AP

Chapter 13
Manner of Execution of Subsidy Programmes
Section 4(1)(b) xii)

13.1 to 13.3: The Corporation does not implement any programme/schemes for which subsidy is provided.

Chapter 14
Particulars of Recipients of Concessions, Permits or Authorisation
granted by the Public Authority. Section 4(1)(b)xiii)

14.1. Names and addresses of recipients of benefits under each programme/scheme

Institutional Beneficiaries

NIL Individual beneficiaries

NIL

Chapter 15
Information available in Electronic Form
Section 4(1)(b) (xiv)

15.1 Details of information related to the various schemes of the department in Electronic formats.

Electronic format	Description	Contents	Designation and address of the custodian of information
Website	http://apfdc.aps.gov.in	Activities and various programmes of the Corporation	Corporate office

15.2. The information can be accessed through Internet throughout the day.

Chapter 16
Particulars of facilities available to Citizens for obtaining
information.
Section 4(1)(b)xv)

16.1. Particulars of information dissemination mechanisms available to the public.

Facility	Description	Details of information made available.
Notice Board	Offices of APFDC	Sale Notice, Tender Notice etc
News paper reports	In the paper editions that are required	Sale Notice, Tender Notice etc
Websites	http://apfdc.apts.gov.in	Activities of the Corporation, Sale Notice, Tender Notice etc

Chapter 17
Names, Designations and other Particulars of Public Information Officers
[Section 4(1)(b)xvi]

17.1 Contact information about the Public Information officers and Assistant Public Information Officers designated for various offices and Appellate Authorities

S.No.	Name of the Office	Name and Designation of the PIO	Office / Residence Tel. Fax	Email
Public Information Officer				
1	APFDC Ltd., Corporate Office, Hyderabad	M.S. Jayananda Kumar, General Manager (Operations)	(O) 040-23395750 (R) 040-23526504 (F) 040-23320032	
2	APFDC Ltd., Regional Office	Accounts Officer	As mentioned in Chapter No.10	
3	APFDC Ltd., Divisional Office	Divisional Manager	As mentioned in Chapter No.10	
Asst. Public Information Officers				
1	APFDC Ltd., Corporate Office, Hyderabad	M.V. Sekhar, Assistant Personnel Officer - II	O) 040-23395750	
2	APFDC Ltd., Regional Office	Special Assistant	As mentioned in Chapter No.10	
3	APFDC Ltd., Divisional Office	Senior Assistant	As mentioned in Chapter No.10	
Appellate Authority				
S.No.	Name / Designation and address of the Appellate Officer	Jurisdiction of Appellate Officer	Office / Residence Tel. Fax	Email
1	Sri C. Siva Sankara Reddy, IFS., Vice Chairman & Managing Director.	Entire Organisation	(O) 040-23392652 (R) 040-23554411 (F) 040-23320032	
2	Regional Manager	4 – 6 Divisions	As mentioned in Chapter No.10	

Chapter 18
Other Useful information
[Section 4(1) (b) xvii]

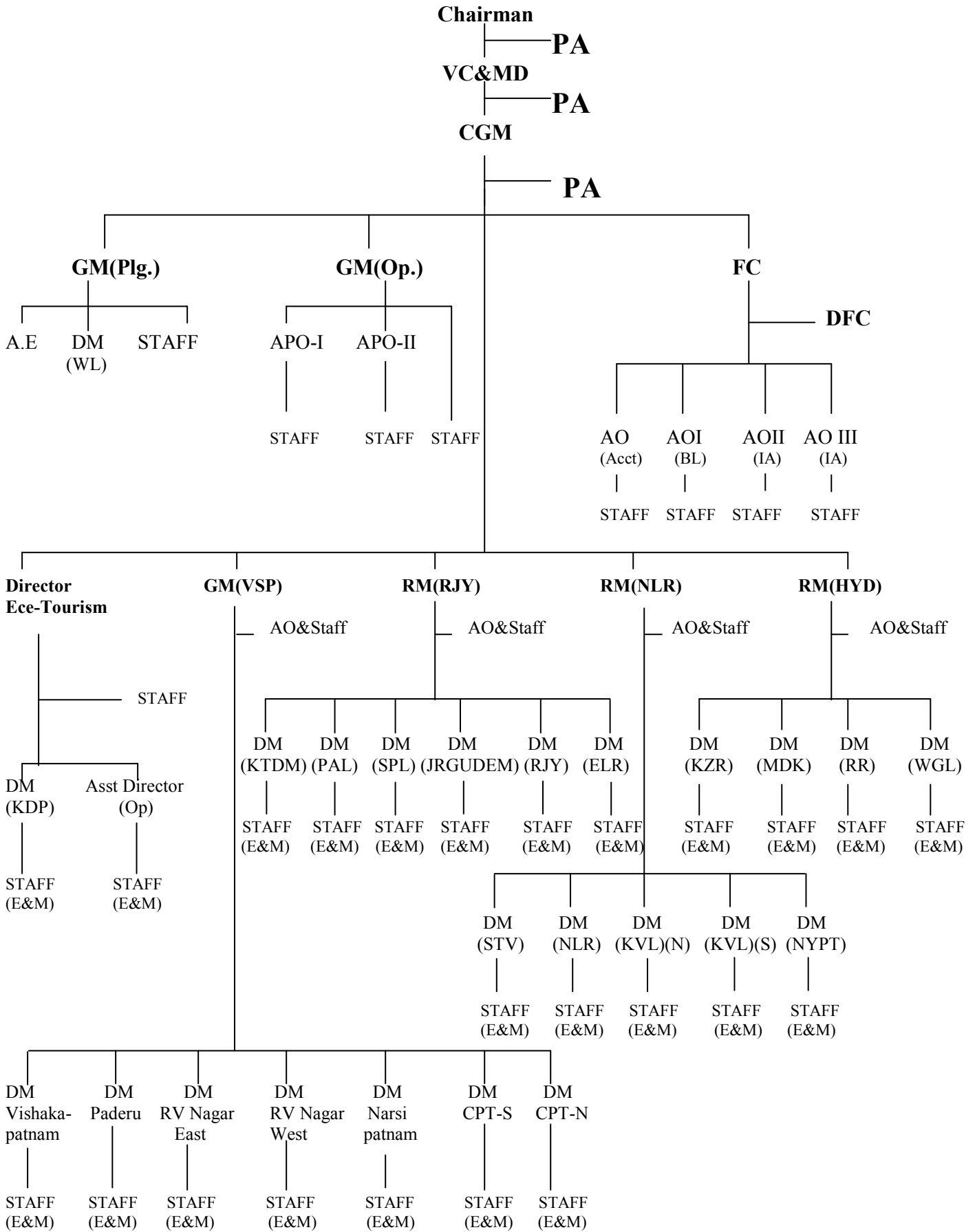
18.1 Any other information or details of publications which are of relevance to the citizens

NIL

Place: Hyderabad
Date: 27-6-2011

(C. Siva Sankara Reddy, IFS.,)
Vice Chairman & Managing Director.

APFDC ORGANIZATION CHART



Directory of PIOs / APIOs and Appellate Authorities

S.No	Name of Office / administrative Unit & Address	Telephone & Fax Office Tel: Residence Tel: Fax:	Name and Designation of the Public Information Officer [PIO] [Sri]	Name and Designation of the Assistant Public Informatio n Officer [APIO] [Sri]	Name and Designation of the Appellate Authority [Sri]
HEAD OFFICE					
1.	O/o. The Vice Chairman & Managing Director, Andhra Pradesh Forest Development Corporation Limited, 10-1-1200, III Floor, UNI Building, A.C. Guards, Hyderabad – 500 004.	Office : 040-23395750 040-23394392 Res. : 040 -23554411 Fax : 040 -23320032	M.S. Jayananda Kumar, General Manager (Operations)	M.V. Sekhar, Asst. Personnel Officer	C. Siva Sankara Reddy, I.F.S., Vice Chairman & Managing Director
HYDERABAD REGION					
2.	O/o. The Regional Manager, Andhra Pradesh Forest Development Corporation Limited, 10-1-1200, III Floor, UNI Building, A.C. Guards, Hyderabad – 500 004.	Office : 040-23391851 Res: 040-23397868 Fax: 040-23370474	B.V. Rao, Accounts Officer	Sri M. Prabhakara Rao, Special Assistant.	V.V. Rama Rao Chowdary, I.F.S., Regional Manager
3.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Ranga Reddy Division, 2 nd Floor, Anil Chambers, 10-3-304, Humayun Nagar, Hyderabad- 500 028 (A.P.)	Office : 040-23535188 Res: 040-24025795	A.Ravinder Reddy, Divisional Manager	D. Appa Rao, Senior Accountant	V.V. Rama Rao Chowdary, I.F.S., Regional Manager
4.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Medak Division, Plot No.B-1, Ground Floor, Sri Malani Housing Society, Tad Bund, Secunderabad-500 009 (A.P)	Office : 040-27752138 Res: 040-27860292	A. Ramesh Babu, Divisional Manager	B. Jyothi Kumar, Senior Accountant	V.V. Rama Rao Chowdary, I.F.S., Regional Manager
5.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Warangal Division, H.No.2-5-819, KLN Reddy Colony, Subedari, Hanamakonda, Warangal Dist.-506 001.	Office : 0870-2546543 Res : 0870-2432257	B. Motilal, Divisional Manager	Md. Amzad Pasha, Senior Assistant	V.V. Rama Rao Chowdary, I.F.S., Regional Manager

S.No	Name of Office / administrative Unit & Address	Telephone & Fax Office Tel: Residence Tel: Fax:	Name and Designation of the Public Information Officer [PIO] [Sri}	Name and Designation of the Assistant Public Information Officer [APIO] [Sri}	Name and Designation of the Appellate Authority [Sri}
6.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Kagaznagar Division, Kagaznagar, Adilabad District -504 296 (A.P)	Office : 08738-238156 Res: 08738-238136	K.Mallikarjuna Rao, Divisional Manager	B. Rajesh Babu, Junior Accountant	V.V. Rama Rao Chowdary, I.F.S., Regional Manager
NELLORE REGION					
7.	O/o. The Regional Manager, Andhra Pradesh Forest Development Corporation Limited, Pinakini Vana Vihar, Forest Complex, Opp. to Nippo Factory, A.K. Nagar, Nellore-524 001 (A.P)	Office : 0861-2326407 Res: 0861-2326044 Fax : 0861-2313069	Smt K. Jayashree, Accounts Officer	G. Venkata Ratnam, Special Assistant	B.K. Singh, I.F.S., Regional Manager
8.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Nellore Division, Pinakini Vana Vihar, Forest Complex, Opp. to Nippo Factory, A.K. Nagar, Nellore-524 001 (A.P)	Office : 0861-2327109 Res: 0861-2328351	S. Ghani Pasha, Divisional Manager	V. Krishnaiah, Senior Assistant	B.K. Singh, I.F.S., Regional Manager
9.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Kavali (South) Division, APFDC Building Complex, Janathapeta, Kavali(South) – 524 002. Nellore Dist.	Office : 08626-243724 Res: 08626-243863	L. Raghunadha Rao, Divisional Manager	R. Ram Babu, Senior Accountant	B.K. Singh, I.F.S., Regional Manager
10.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Kavali (North) Division, APFDC Building Complex, Janathapeta, Kavali(North) – 524 002. Nellore Dist.	Office : 08626-243724 Res: 08626-243863	L. Raghunadha Rao, Divisional Manager I/c	Yet to be posted.	B.K. Singh, I.F.S., Regional Manager
11.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Naidupeta Division, Arumugam Road, Opp: ALGM High School, Naidupeta-524126, Nellore Dist.	Office: 08623-248376 Res: 08623-248747	K. Narasimha Rao Divisional Manager	M. Laxminarayana Reddy, Sr. Asst.	B.K. Singh, I.F.S., Regional Manager

S.No	Name of Office / administrative Unit & Address	Telephone & Fax Office Tel: Residence Tel: Fax:	Name and Designation of the Public Information Officer [PIO] [Sri}	Name and Designation of the Assistant Public Information Officer [APIO] [Sri}	Name and Designation of the Appellate Authority [Sri}
12.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Satyavedu Division, Satyavedu-517588, Chittoor Dist.	Office: 08576-226742 Res: 08576-226840	B.Sreenivasa Rao, Divisional Manager	T. Sudhakar Reddy, Senior Assistant	B.K. Singh, I.F.S., Regional Manager
	RAJAHMUNDRY REGION				
13.	O/o. The Regional Manager, Andhra Pradesh Forest Development Corporation Limited, Opp. To Govt. Arts College, Nehru Nagar, Rajahmundry – 533 103, East Godavari Dist. (A.P)	Office : 0883-2475791 Res: 0883-2462748 Fax: 0883-2443989	G.S.N. Maneswara Rao, Accounts Officer	Y. Tirupathi Naidu, Head Draughtsman	M. Prudhvi Raju, I.F.S., Regional Manager
14.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Rajahmundry Division, D.No.80-27-12, Thota Ramudunagar, Near Bible Place, A.V.R. Road, Rajahmundry-533 103. East Godavari Dist (A.P)	Office : 0883-2467468 Res: 0883-2461008	K. Samson, Divisional Manager	J. Sai Ram Babu, Senior Assistant	M. Prudhvi Raju, I.F.S., Regional Manager
15.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Paloncha Divn., Laxmidevipalli, Kothagudem – 507 106, Khammam Dist. (A.P)	Office : 08744-242271 Res: 08744-242892	V. Swamy Naidu, Divisional Manager	V.V. Sudhakar, Senior Assistant	M. Prudhvi Raju, I.F.S., Regional Manager
16.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Kothagudem Division, Laxmidevipalli, Kothagudem – 507 106, Khammam Dist. (A.P)	Office : 08744-242240 Res: 08744-242684	B.A.B Prasad, Divisional Manager	A.Venumadhav Junior Assistant	M. Prudhvi Raju, I.F.S., Regional Manager
17.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Eluru Division, D.No 8-84, Opp:Lunani Building, Shatavahana Nagar, Shanivarapupeta, Eluru-534002. WG District.	Office: 08812-250289 Res: 08812-234101	I.Satish, Divisional Manager	P.V.R.K. Prasad, Senior Draughtsman	M. Prudhvi Raju, I.F.S., Regional Manager

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18.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Sathupalli Division, APFDC Ltd Complex, Near R&B Guest House, Sathupalli-507303, Khammam District.	Office:08761-282533 Res: 08761-282593	K.Saraswathi Rao Divisional Manager	Ch. Sambaiah, Senior Accountant	M. Prudhvi Raju, I.F.S., Regional Manager
19.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Jangareddy Gudem Division,	Newly Created	Yet to be posted	Yet to be posted	M. Prudhvi Raju, I.F.S., Regional Manager
	VISAKHAPATNAM REGION				
20.	O/o. The General Manager, Andhra Pradesh Forest Development Corporation Limited, Plot No. HIG - 29, Sector - 1, H.No. 1-54-10/1, MVP Colony, Visakhapatnam - 533 103.	Office : 0891-2539397 Res: 0891-2717250 Fax: 0891-2713396	K. Maruthi Reddy, Accounts Officer	S.R. Huq, Special Assistant	A.N. Guru Murthy, General Manager
21.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Plot No. HIG - 29, Sector - 1, H.No. 1-54-10/1, MVP Colony, Visakhapatnam - 533 103.	Office : 0891-2539397 Res: Fax: 0891-2713396	G. Prabhakar, Divisional Manager	--	A.N. Guru Murthy, General Manager
22.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Coffee Curing Works, Narsipatnam - 531 116. Visakhapatnam Dist. (A.P)	Office : 08932-235091 Res: 08932-236271	P. Vaikunta Rao, Divisional Manager	K. Gurumurthy, Senior Accountant	A.N. Guru Murthy, General Manager
23.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Chintapalli (North) Divn., Chinthapalli - 531 111 Visakhapatnam Dist. (A.P)	Office : 08937-238282 Res: 08937-238283	S. Maheswara Rao, Divisional Manager	S. Eshwar Rao, Junior Assistant	A.N. Guru Murthy, General Manager
24.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Chintapalli (South) Divn.,	Office : 08937-238225 Res: 08937-238256	G. Padma Rao, Divisional Manager	C.S.R. Manikyam, Senior Assistant	A.N. Guru Murthy, General Manager

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	Chinthapalli – 531 111 Visakhapatnam Dist. (A.P)				
25.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, R.V.Nagar (East) Division, Raghavendranagar – 531 133, Visakhapatnam Dist.	Office : 08937-238811 Res: 08937-238821	P. Lakshmana Rao, Divisional Manager	K. Kasi Viswanadha m, Senior Assistant	A.N. Guru Murthy, General Manager
26.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, R.V. Nagar (West) Division, Raghavendranagar – 531 133, Visakhapatnam Dist. (A.P)	Office : 08937-238825 Res: 08937-238823	D.P.S Raju, Divisional Manager	A. Jaganna- dha Rao, Senior Accountant	A.N. Guru Murthy, General Manager
27.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Paderu Division, Beside Govt. Ashram Girls High School, G. Madugula Road, Paderu – 531 024, Visakhapatnam Dist. (A.P)	Office : 08935-250234 Res: 08935-247024	P.Ch. R.N. V. Prasad, Divisional Manager	Ch. Mahesh, Junior Accountant	A.N. Guru Murthy, General Manager
	ECO-TOURISM WING				
28.	O/o The Director, Eco- Tourism, Andhra Pradesh Forest Development Corporation Limited, 10-1- 1200, II Floor, UNI Building, A.C.Guards, Hyderabad – 500 004.	Office : 040-23372977 Res: 040-27791315 Fax: 040-23320032	K. Ranga Reddy, Senior Draughtsman	K. Maheswar, Senior Accountant	K. N. Benarji, I.F.S., Director, Eco- Tourism.
29.	O/o The Asst. Director (Operations), Eco- Tourism, Andhra Pradesh Forest Development Corporation Limited, 10-1- 1200, II Floor, UNI Building, A.C.Guards, Hyderabad – 500 004.	Office : 040-23326420 Res: 040-23226222	G. Prabhakara Rao, Assistant Director	R. Pedda Ramudu, Senior Accountant	K. N. Benarji, I.F.S., Director, Eco- Tourism.
30.	O/o. The Divisional Manager, Andhra Pradesh Forest Development Corporation Limited, Kadapa Division, Forest Complex, Maruthinagar, Kadapa, Kadapa District	Office : 08562-258627 Res: --	Dr. T. Ramakrishna, Divisional Manager	K. Kesava Rao, Senior Accountant	K.N. Benarji, I.F.S., Director, Eco- Tourism

PUBLIC INFORMATION OFFICER /
General Manager (Operations)